

LEWIS COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT

2025 NE Kresky Avenue
Chehalis, WA 98532-2626

(360) 740-1146
FAX: (360) 740-1245

APPLICATION FOR SHORT PLAT SUBDIVISION

APPLICATION #: SP_____ - _____ Application Submitted: ____ / ____ / ____

Received By: _____ Soil/Septic Apps: S _____ - _____; S _____ - _____;
S _____ - _____; S _____ - _____; S _____ - _____ & S _____ - _____;

FEES DUE: \$2,215 plus \$45 each lot and \$180 soil evaluation per lot

(Fees shown include \$1,385 base application fee, \$90 planning review fee, \$390 EH review fees and \$350 PW review fee. Plus \$45 for each lot and \$180 for each lot soil evaluation will be required upon plat submittal).

ADDITIONAL REQUIREMENTS / FEES:

Septic permit application - require fees, possible designs, etc. (applications only good for a year).
Public Sewer - must provide documentation of availability (forms available in the Permit Center).
Public water – create new public water: well site inspection & fees, water program design review & fees, etc.
Public water – existing and new: water availability notification and fees required for each lot (forms available in the Permit Center), other review may be required.
Public Works – additional reviews and fees may be required for road approach permits, stormwater review, easement of necessity, etc.
Additional fees may apply.

Alterations / vacation to any large lot subdivision will be \$355.00 (other fees may apply depending on the nature of the amendment).

1. **Applicant:**

Name _____
Address _____
Telephone Home(_____) _____ Work(_____) _____
E-Mail _____

2. **Property Owner (if other than the applicant):**

Name _____
Address _____
Telephone Home(_____) _____ Work(_____) _____
E-Mail _____

3. **Surveyor/Engineer (if any):**

Name _____
Address _____
Telephone Home(_____) _____ Work(_____) _____
E-Mail _____

4. **Tax parcel number(s) of the property included in this application:**

5. **Is the property contained within this short plat application a part of any previous short plat?**

YES ☐ NO ☐

If yes, what was the name of the original subdivider or the Short Plat File No.?

6. **Location of property:**

Quarter Section _____, Section _____, Township _____ North, Range _____

7. **Location of site (road name/city):** _____

8. **Name(s) of Public Road(s) used for access:** _____

9. **Total acreage of the parcel(s):** _____

10. **Sizes of the proposed lots:**

Lot #1: _____ Acres or Square Feet

Lot #2: _____ Acres or Square Feet

Lot #3: _____ Acres or Square Feet

Lot #4: _____ Acres or Square Feet

11. **Do any lots have existing structures? If so, please identify the lot number and the type of structure.**

12. **What uses are proposed for proposed lots?**

Lot 1: ☐ Residential ☐ Commercial ☐ Industrial ☐ Other: _____

Lot 2: ☐ Residential ☐ Commercial ☐ Industrial ☐ Other: _____

Lot 3: ☐ Residential ☐ Commercial ☐ Industrial ☐ Other: _____

Lot 4: ☐ Residential ☐ Commercial ☐ Industrial ☐ Other: _____

13. **Existing sewage disposal (including sewage permit number and date of approval):**

☐ None

☐ Septic tank on Lot(s) # _____

☐ Sanitary sewer on Lot(s) # _____

☐ Other (Specify): _____

14. **Proposed method of sewage disposal:**

☐ Septic tank on Lot(s) # _____

☐ Sanitary sewer on Lot(s) # _____

☐ Other (Specify): _____

☐ Lots not intended for human habitation: Lot(s) # _____

☐ Lots proposed for uses not requiring sewage disposal (please identify the proposed lot number and use: _____)

15. **Existing water supply:**

☐ None

☐ Individual well on Lot(s) # _____

☐ Public or municipal water system (Name of system: _____)

☐ Other (Specify: _____)

16. **Proposed water supply:**

☐ Individual well on Lot(s) # _____

☐ Public or municipal water system (Name of system: _____)

☐ Other (Specify: _____)

17. Please attach copies of the following to this application form:

- A. The legal description of the tax parcel(s) contained within this application.
- B. The legal descriptions or other documentation of all existing or proposed easements affecting the property contained in this application.
- C. A map of the proposed short plat indicating topographical features such as streams, swales and the direction of the natural drainage pattern of the site(See Attachment A attached hereto for other map requirements).
- D. Existing or proposed road maintenance agreements, well maintenance agreements, community on-site sewage disposal system maintenance agreements, or restrictive covenants which apply to the short subdivision.
- E. For applications proposing service from a public or municipal sanitary sewer or water system, letters from an approved water or sewer purveyor stating the ability to provide service to each of the proposed lots. For those proposing septic systems, copies of soil evaluations for each lot. If wells are proposed, a copy of certification of water availability;
- F. Where the short plat maps or legal descriptions make reference to a Segregation Survey which has been recorded at the Lewis County Auditor's Office, a copy of said survey shall be attached.

18. CERTIFICATION:

I/we the undersigned, as the applicant, hereby certify that the map and legal descriptions attached hereto show the entire contiguous ownership in which I/we have an interest by reason of ownership, contract for purchase, earnest money agreement or option for purchase by any person, firm, or corporation in any manner connected with this proposed short subdivision and that the following is the signature(s) of the owner, contract purchaser, or their representative.

Also, that all adjoining land is owned by others not associated by a land development business relationship with the owner.

Also, that the information contained in this application, map, legal descriptions, and any other supporting documents are true and correct to the best of my/our knowledge.

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____, 20____.

Notary Public in and for the State of

Residing at: _____

ATTACHMENT “A”

Preliminary Short Plat Map Requirements.

A preliminary short plat map shall be prepared on a sheet of paper that is of reproducible material, and shall be of the following dimensions: eight and one half by fourteen inches (8 1/2” x 14”), eleven by seventeen (11” x 17”) or eighteen by twenty four inches (18” x 24”). All drawing and lettering on the short plat map shall be in permanent black ink. Surveys shall not be required for preliminary short plat maps. All preliminary short plat maps shall contain the following information:

1. The date, scale (not more than two hundred (200) feet to the inch) and north arrow;
2. The name of the subdivider;
3. Designation of the quarter-quarter section, section, township and range.
4. The boundary lines of the entire parcel, lots and their dimensions, drawn to scale;
5. A number assigned to each lot. Lot numbers are to begin with number one (1) and proceed in a consecutive sequence.
6. The location, width and names of all public and private roads within or adjoining the short subdivision.
7. The connection between any internal road system of the short subdivision and the public road to be used for access.
8. Location and widths of all existing and proposed easements and rights-of-way for public services, ingress and egress or utilities within the area contained in the short subdivisions.
9. The location of existing houses, outbuildings and other structures including wells and on-site septic systems. Show the distances from the well(s) to the current and proposed property lines.
10. The boundaries of any land to be reserved for the common use of the property owners of the short subdivision.
11. Point of proposed access for each lot to the public road, whether each lot shall use a common access or have individual access.
12. Location (to the extent possible) of all section and section subdivision lines referenced in the legal description of the entire property to be short platted.
13. Vicinity sketch of the area in which the short subdivision is located may be required.